

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mrs. Klingensmith on Monday, October 15, 2018, at 6:30 p.m. in the board room in “B” building of A-Tech.

Present: Ed Brashear, Steve Candela, William Hill, Michael Kennedy, Barbara Klingensmith, Christine Seuffert, Harlan Waid, Supt. Brockway, Treasurer Elly, and several administrators.

Absent: None

* * * *

The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

* * * *

It was moved by Mr. Hill and seconded by Ms. Seuffert to modify the agenda.

AGENDA MODIFICATIONS

ROLL CALL: Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes, Waid; yes.
Motion carried.

* * * *

It was moved by Mr. Brashear and seconded by Mr. Candela that the minutes of the regular September meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes.
Motion carried.

* * * *

It was moved by Mr. Hill and seconded by Ms. Seuffert that the financial reports for September including the following investments

FINANCIAL REPORTS

be approved:

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

09/30/18 September MMAX Interest Added to Investments \$3,515.69

Other Investments

None

Average Interest Rate for September from Huntington Premier Savings: .01%

September Interest Earned from Premier Savings: \$18.50

Average Interest Rate for September from Huntington MMAX: 1.7%

September Interest Earned from Huntington MMAX: \$3,515.69

Huntington Activity Account Interest Earned for September: \$.89

Total All Funds Invested as of 9/30/18 \$6,911,663.84

Interest Earned FTD as of 9/30/2018 \$20,825.32

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Hill, yes.
Motion carried.

* * * *

It was moved by Mr. Brashear and seconded by Mr. Kennedy that bills for September be approved. Vouchers were presented to board members for their review.

BILLS

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes.
Motion carried.

* * * *

It was moved by Dr. Waid and seconded by Ms. Seuffert that the Board approve the attached Five-Year Forecast for FY2019-2023 after a presentation by Treasurer Elly.

FIVE-YEAR FORECAST

ROLL CALL: Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes.
Motion carried.

* * * *

It was moved by Mr. Candela and seconded by Mr. Hill that the Board approve the following activity account budgets for the 2018-2019 school year.

ACTIVITY
ACCOUNT
BUDGETS

Architecture & Engineering Design I
Architecture & Engineering Design II
Automotive Collision Technology I
Automotive Collision Technology II
Automotive Technology I
Automotive Technology II
Career-Technical Exploration
Carpentry I
Carpentry II
Computer Systems & Networking
Construction & Building Maintenance I
Construction & Building Maintenance II
Cosmetology I
Cosmetology II
Culinary Arts I
Culinary Arts II
Early Childhood Education I
Early Childhood Education II
Electricity I & II
FFA
Gene Haas Foundation
Health Care Academy I
Health Care Academy II - Medical
Health Care Academy II – Dental
Health Care Academy II - Pharmacy
Helen Berman Scholarship
Horticulture, Landscaping & Parks Management
Interclub Council/Council of Presidents
LPN/RN
Masonry & Hardscape Construction I
Masonry & Hardscape Construction II
Memory Book
National Honor Society
Power Sports & Outdoor Equipment I & II

Precision Machines
Public Safety Academy
Small Animal Care
Software & Application Design I & II
Student Scholarship
Skills/USA
Student Services
Summer School 2019
Sunshine Club
Visual Design & Imaging I
Visual Design & Imaging II
Welding
Adult Cosmetology
Workforce Development
Lester C. Marrison Student Scholarship
James E. French Student Scholarship
James Palaima Student Scholarship

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes;
Candela, yes; Hill, yes; Kennedy, yes;
Klingensmith, yes.
Motion carried.

* * * *

It was moved by Mr. Candela and seconded by Ms. Seuffert
Board approve the following personnel items:

PERSONNEL
ITEMS-
RESIGNATION

1. It is recommended that the Board accept the resignation of Lou-Ann Wilkinson, yO! Job Monitor effective September 28, 2018.
2. It is recommended that the Board accept the resignation of Abigail Smith, Part-Time ELL Specialist with Ashtabula Area City Schools, effective October 31, 2018 to accept a full-time ELL Specialist position with AACCS.

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes;
Hill, yes; Kennedy, yes; Klingensmith,
yes; Seuffert, yes.
Motion carried.

* * * *

It was moved by Mr. Candela and seconded by Dr. Waid that the Board approve the following personnel items:

PERSONNEL
ITEM
EMPLOYMENT

- 1. It is recommended that the following be issued contracts for the 2018-2019 school year as Career Education 7-12 Consultants in accordance with ORC 3319.11(1) and 3319.11(e). The stipend amounts are to be paid one-half by January 11, 2019 and remainder by June 30, 2019.

Ashtabula City	Tim Ranck	\$1,137.50
Ashtabula City	Barb Kolkowski	\$1,137.50
Buckeye Local	Ashley Gritzer	\$1,296.00
Conneaut City	Gary Case	\$1,224.00
Geneva City	Alex Anderson	\$1,721.00
Grand Valley	Lisa McClain	\$1,011.00
Jefferson Local	Michele Brown	\$669.00
Jefferson Local	Lisa Paul	\$669.00
Pymatuning Valley	Lori Tabor	\$1,105.00

- 2. It is recommended that the following be issued contracts for the 2018-2019 school year as Career Education K-6 Consultants in accordance with ORC 3319.11(1) and 3319.11(e). The stipend amounts will be paid at the end of May, 2019.

Ashtabula City	Susan Thomas	\$620.00
Buckeye Local	Heidi Robinson	\$330.00
Conneaut City	Stephanie Van Norman	\$298.00
Geneva City	Melissa Doherty	\$420.00
Grand Valley	Nathan Pilarczyk	\$191.00
Jefferson Local	Meredith Buck	\$300.00
Pymatuning Valley	Shawna Bryan	\$270.00

3. It is recommended that the following be issued supplemental contracts as instructors via Virtual Learning Academy for the 2018-2019 school year not to exceed the number of students listed, at a rate of \$100 per student and in accordance with ORC 3319.11(1) and 3319.11(e).

Victoria Crompton-LaBounty	not to exceed 10 students
Harleigh Hodge	not to exceed 10 students
David Kiphart	not to exceed 10 students
Suzanne Pratt	not to exceed 10 students
Christina Sisk	not to exceed 10 students

4. It is recommended that the Erika Canitano’s supplemental contract as an instructor for the Virtual Learning Academy for the 2018-2019 school year be increased from not to exceed 30 students to not to exceed 50 students, at a rate of \$100 per student in accordance with ORC 2219.11(1) and 3310.11(e).
5. It is recommended that the following Workforce Development personnel be issued contracts for 2018-2019, on an as needed as scheduled basis the Superintendent, at \$21.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

		<u>Not to Exceed</u>
Joe Caranci, III	Automotive Instructor	300 hours
Sarah Davis	Student Services	450 hours
Harleigh Hodge	BOS Instructor	220 hours
Angel McVoy	BOS/CPCT Instructor	160 hours
Donna Wood	Cosmetology Substitute	as needed

6. It is recommended that Abigail Smith be issued a full-time contract for the 2018-2019 school year as English Language Learner Specialist (ELL) at Ashtabula Area City Schools (AACS), on an as needed as scheduled basis by the Superintendent, up to and not to exceed 8 hours per day, beginning November 1, 2018, at \$21.00 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
7. It is recommended that Jeff Law be issued a part-time contract for 2018-2019 school year as Aspire Instructor from October 1, 2018 to June 30, 2019 on an as needed as scheduled basis by the Superintendent, at \$20.00 per hour pending proper certification, satisfactory criminal records background check and sufficient

student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).

- 8. It is recommended that Brianna Bradley be issued a part-time contract for the 2018-2019 school year as yO! Job Monitor from September 28, 2018 to June 30, 2019 on an as needed as scheduled basis by the Superintendent, at \$12.00 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
- 9. It is recommended that the following be issued a contract as substitute in the areas listed, on an as needed as scheduled basis for the 2018-2019 school year at the rate listed, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Vicki Swihart	Sub Cafeteria	\$11.88/hour
---------------	---------------	--------------

ROLL CALL: Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes.
Motion carried.

* * * *

It was moved by Mr. Candela and seconded by Ms. Seuffert That Board approve the following salary adjustment:

SALARY
ADJUSTMENT

Harleigh Hodge	From Class VI, Step 16 to Class VII, Step 16
----------------	--

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes.
Motion carried.

* * * *

It was moved by Mr. Brashear and seconded by Mr. Candela that the Board approve the following field trips:

OUT-OF-COUNTY/
STATE FIELD
TRIPS

- a. Horticulture Kirtland, OH October 18, 2018
- b. Virtual Design Erie, PA October 19, 2018
- c. Horticulture Wooster, OH November 1, 2018
- d. Precision Machining Dearborn, MI November 2, 2018

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes.
Motion carried.

* * * *

It was moved by Mr. Hill and seconded by Mr. Candela that the Board accept the following donation:

DONATIONS

The East Ashtabula Educational Assistance Corporation (EAEAC) has approved a donation of \$1,500.00 to each school district in Ashtabula County, to be disbursed at the discretion of the district Superintendent to enhance the student learning process to be used by the end of the 2018-2019 school year.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Hill, yes.
Motion carried.

* * * *

It was moved by Dr. Waid and seconded by Mr. Candela that the Board approve the Superintendents' recommendation to enter into agreements to provide work experience for Youth Opportunities Program:

YO!
WORK SITE
AGREEMENTS

- All Things Coffee
- Al Rashae Hair Salon
- Ashtabula Arts Center
- Ashtabula County Animal Protective League
- Ashtabula County Department of Job & Family Services
- Ashtabula County Transportation System
- Ashtabula Senior Center
- Ashtabula Township
- B-Side Music
- Burns Kids College
- Cedars Motel
- Chromaflo Technologies
- Conneaut Township Park

Country Auto & Marine
 Geneva Area Senior Center
 Goodwill Industries of Ashtabula, Inc.
 Habitat for Humanity
 Infinity Resources Ashtabula
 Lake City Plating
 Lake Pointe Rehabilitation & Nursing Center
 Lakeside Blooms
 McNutt Properties
 Minnie Miracles Daycare
 Morell Music
 Nail Creations
 Perkins Family Restaurant of Ashtabula
 Pleasant Animal Hospital
 Salvation Army
 Samaritan House

ROLL CALL: Klingensmith, yes; Seuffert, yes; Waid,
 yes; Brashear, Candela, yes; Hill, yes;
 Kennedy, yes.
 Motion carried.

* * * *

It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board approve Welding students to perform work for the Ashtabula County Historical Society at the Giddings Law Office in Jefferson to complete new steel hand railings.

**PROGRAM/
 STUDENT
 JOB SITES**

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes;
 Candela, yes; Hill, yes; Kennedy, yes;
 Klingensmith, yes.
 Motion carried.

* * * *

It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board authorizes the removal of said items form the District’s inventory and authorizes the Superintendent to dispose of or cannibalize said items.

**REMOVE ITEMS
 FROM
 INVENTORY**

<u>TAG NUMBER</u>	<u>DESCRIPTION</u>
06747	XANTE Plate Maker
05639	AGFA GEVART CP380E developer
06514	Hewlett Packard LaserJet 4050 printer
05595	Mini-Mite 14 paper dryer

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes;
Hill, yes; Kennedy, yes; Klingensmith,
yes; Seuffert, yes.
Motion carried.

* * * *

Paul Brockett gave an update on Secondary Student Enrollment.
Dr. Waid and Mr. Candela questioned the drop in Early Childhood
Education, Dr. Brockway answered that there are often fluctuations
throughout the years. Dr. Waid asked about bringing other programs
to A-Tech. Dr. Brockway answered that surveys have been sent out in
the past and they are always thinking of adding programs. Further
discussion ensued.

SUPT'
REPORT

Ken Porter provided a handout and gave an update on the Fall Adult
Workforce Development Enrollment.

Mrs. Klingensmith spoke about the October 11th Advisory/Stakeholder
Meeting - Representative Patterson presented A-Tech with a 50th
Anniversary recognition certificate (passed around).

Dr. Brockway attended Orwell Rotary Scholarship breakfast - 2 students
from A-Tech received scholarships.

Dr. Brockway commented that he is going to ask Shae to come back next
month to discuss the Youth Opportunities Program and give an update.

* * * *

It was moved by Mr. Hill and seconded by Mr. Candela that
the meeting be adjourned at 7:10 p.m. with the next regular meeting to
be held on Monday, November 19, 2018, beginning at 6:30 p.m. in the
board room.

ADJOURNMENT

ROLL CALL: Brashear, yes; Candela, yes; Hill, yes;
Kennedy, yes; Klingensmith, yes; Seuffert,
yes; Waid, yes.
Motion carried.

President

Treasurer